

# Janet Holley, CFC



ESCAMBIA COUNTY TAX COLLECTOR

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## FEDERAL REAL ID ACT EFFECTIVE 01/01/2010

### APPOINTMENTS REQUIRED

Appointments are required for driver license and identification card services and can be made by calling 850-438-6500 x252.

### Proof of Identity

Effective January 1, 2010, Florida law requires all applicants for a driver license or identification card to present the following identification documents:

- An original birth certificate, valid U.S. Passport, or original Certificate of Naturalization (no copies or hospital certificates will be accepted);  
**AND**
- An out-of-state driver license or identification card, **or** an acceptable secondary form of identification;  
**AND**
- Original name change documents for all (marriage, divorce, adoption, legal name change, etc.) must be presented at the time of application (may require more than one);  
**AND**
- Proofs of Florida residential address from two different sources, with the exception of mail from the Florida Division of Driver License (current utility bill, lease, car payment book, see complete list on reverse);  
**AND**
- An original Social Security card or acceptable proof of Social Security number (see complete list on reverse).

Social Security cards and records must match name being used before issuance of a Florida driver license or identification card. Contact the Social Security Administration at least 24 hrs before making application for a driver license or identification card when changing names using a corrected W-2 or 1099 as proof of Social Security number.

**NOTE: Applicants under age 18 must have signed parental consent.**

### GatherGoGet.com

For a personalized list of what you need to bring, go to **GatherGoGet.com**, click on *checklist*, complete quick questionnaire, print your list, gather your original documents, and call 438-6500 to make an appointment.

### Fees

- Original/renewal Florida license fee: \$54.25
- Original/renewal CDL license fee: \$81.25
- Replacement license fee: \$31.25
- Identification card fee: \$31.25

**See reverse side for more information...**

## **Proof of Residential Address Includes Two of the Following:**

1. Deed, mortgage, monthly mortgage statement, mortgage payment booklet, or residential rental/lease agreement
2. Florida voter registration card
3. Florida vehicle registration or title
4. Florida vessel registration or title (if living on a vessel / houseboat)
5. Statements:
  - *Customers under 18* - a statement from a parent, stepparent, or legal guardian of the minor is required. The parent, guardian, or stepparent must reside at the same residential address as the minor. The parent, guardian, or stepparent who accompanies the minor will give a verbal statement that the minor resides at the same address and present two proofs of residential address. The parent, guardian, or stepparent who cannot accompany the minor must complete a statement through a Certification of Address form with two proofs of residential address.
  - *Customers 18 years or older* – customers who reside with someone must provide a statement through a Certification of Address form from that person, along with two proofs of residential address in that person’s name.
6. A utility hook-up or work order dated within 60 days of the application
7. Automobile payment booklet
8. Selective Service card
9. Medical or health card with address listed
10. Current homeowner’s insurance policy or bill
11. Current automobile insurance policy or bill
12. Educational institution transcript forms for the current school year
13. Un-expired professional license issued by a government agency in the U.S.
14. W-2 form or 1099 form
15. Form DS2019, Certificate of Eligibility for Exchange Visitor (J-1) status
16. A letter from a homeless shelter, transitional service provider, or a halfway house verifying that the customer resides at the shelter address
17. Utility bills, not more than two months old
18. Mail from financial institutions, including checking, savings, or investment account statements, not more than two months old
19. Mail from Federal, State, County, or City government agencies, with the exception of mail from the Florida Division of Driver License.
20. Transients – sexual offender/predator/career offender: FDLE Registration form completed by local sheriff’s office

## **Proof of Social Security Number**

Social Security number is collected pursuant to Chapter 322, Florida Statutes.

### **Acceptable Documents Are:**

- Social Security card
- W-2 form
- SSA Form 1099
- Non-SSA Form 1099
- Paycheck stub showing name and number

*Note: the document must include the customer’s full Social Security number to be accepted.*